**Person Specification**

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| **Post Title:** | Equine Activities Co-ordinator |
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**Requirements for Safe and Effective Performance**

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| **Essential** | **Desirable** |
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| **Education:** | Educated to GCSE level or equivalent | Accredited trainer qualifications  BHS riding instructor qualification |
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| **Experience:** | Operating a licensed equestrian establishment  demonstrating good practices to BHS approved Standards and to produce and maintain clear and accurate records  Delivering equine interaction, riding activities/lesson plans, stable mornings and care based activities to all ages and abilities from beginner to advanced levels  Proficient handling, management and treatment of equine first aid and emergencies including isolation and quarantine procedures and barrier nursing for equines  Land maintenance and paddock management | Delivering accredited training  Delivering Horse agility training  Team Management experience  Equine veterinary nursing experience  Fundraising experience |
| **Skills and Abilities:** | To train, break and progress equines upholding high welfare standards.  The ability to deliver stable morning activities, horse agility training and riding lessons.  Ability to communicate and uphold relationships with people at all levels, both individually and in groups. Must display the ability to explain issues clearly and understandably and have effective communication skills- both written and verbal  Excellent organisational skills  Ability to deliver accredited training to engage and socially excluded and vulnerable adults | The ability to speak Welsh |
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|  | To be fully flexible to work any hours required of the post including bank holidays, evenings and weekends |  |
| **Commitment to** | Candidates should have a |  |
| **Equal** | commitment to the Cyrenians |  |
| **Opportunities:** | Equal Opportunities Policy and an appreciation of how the policy affects Cyrenians procedures and practice. |  |
| **Special** | The post holder must be |  |
| **Requirements:** | prepared to undertake training as necessary.  The post holder will need to hold a full current driving licence and have access to their own transport which is insured for business use or have the ability to travel within and outside the boundaries of the City & County of Swansea in an efficient and cost effective manner. |  |

**DISCLOSURE & BARRING SERVICE**

The offer of employment for this post is subject to a satisfactory Enhanced Disclosure check from the Disclosure & Barring Service (formerly CRB) – in accordance with Welsh Government guidelines on recruitment to work with vulnerable adults. Further information about the Disclosure Scheme is available at [www.disclosure.gov.uk](http://www.disclosure.gov.uk).